

**Constitution And Bylaws of the  
University of Minnesota  
Minnesota Student District Dental Society**

Last Updated on July 10, 2008  
by  
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## **Preface**

*On February 6, 1995, the American Student Dental Association, the American Association of Dental Schools, and the University of Minnesota Council of Students charged the authors of this constitution to draft a treatise unifying the three organizations. This charge comes in preparation for the University of Minnesota's petition to become the Minnesota Student District of the Minnesota Dental Association (MDA) in conjunction with the MDA Ad Hoc Committee on Student involvement. The American Student Dental Association commends the authors of this constitution, Christopher M. Johnson, Paul F. Carlson, Thomas J. Nomeland, Tasha T. Gneuwuch, and Jeffery A. Steele for their time and effort. Special thanks are given to MDA; specifically Dr. Ron Geistfeld and Dr. Doug Keim for their much-needed patience and insight.*

### **Article I                      Name**

The name of this organization shall be the Minnesota Student District Dental Society, hereafter referred to as MSDDS, the eighth district of the Minnesota Dental Association (MDA).

### **Article II                      Mission Statement**

The Purpose of this organization is to develop and enhance student involvement in the dental profession, to disperse information on relevant issues, to serve as a platform for interaction between dental classes and associated programs, and to promote the improvement of the public health and the art and science of dentistry.

ASDA Mission statement: The American Student Dental Association is a national student-run organization which protects and advances the rights, interests, and welfare of students pursuing careers in dentistry. It represents students with a unified voice and provides information, education, advocacy, and services. The association introduces lifelong involvement in organized dentistry, and promotes change for the betterment of the profession.

### **Article-III                      Membership**

Membership in MSDDS will be open to all students enrolled in the University of Minnesota School of Dentistry who are in pursuit of a Doctor of Dental Surgery degree. There shall be no discrimination against persons based on their race, creed, color, age, gender, handicap, disability, nationality, or any other consideration as an individual. The MSDDS guarantees to all persons equal opportunity and access to membership, programs, facilities, and benefits. Predental membership is available at the American Student Dental Association. Postdoctoral membership is also available at the American Student Dental Association and Minnesota Dental Association.

**Article IV                      Government**

- A.    The governing body of the MSDDS will be a council called the Executive Council.
  
- B.    The Executive Council shall be composed of the following people:
  - 1.     President
  - 2.     President Elect
  - 3.     Vice President
  - 4.     Membership Chair/Second Alternate ASDA Delegate/MDA Delegate
  - 5.     Secretary
  - 6.     Treasurer (optional)
  - 7.     ASDA Class Representatives (2 from each class)
  - 8.     District Trustee/Past President
  
- C.    Additional Leaders of the association that shall be included in all Executive Council (ie. Leaders) Meetings are the following:
  - 1.    All ASDA Committee/subcommittee Chairs and Co-chairs
  - 2.    All Student Appointees of the MDA Committees
  - 3.    Both Liaisons to the Minneapolis and St. Paul District Dental Societies
  - 4.    Liaison to the Student Council
  
- D.    Quorum
  - 1.     A simple majority of the Executive Council shall constitute a quorum.
  
- E.    Attendance
  - 1.     Attendance at all Executive Council (ie. Leaders) meetings is mandatory for the members of the Executive Council. Failure to attend three (3) meetings without an excused absence will result in the loss of voting privileges.
  
  - 2.     Attendance at Leaders meetings is also mandatory for all additional Leaders listed under C. above. These individuals are asked to provide a verbal and/or written report on their activities at the monthly Leaders meetings.
  
  - 2.     If no effort is made to restore voting privileges, then the Executive Council will take measures to remove that person in accordance with Article (IV), section E F of this constitution and bylaws.

F. Removal

1. Any executive officer or other leader mentioned on page three (3) of this document may be removed **at any executive council meeting that has met a quorum** by a two-thirds vote of the Executive Council.

G. The Executive Officers

1. The executive officers of the MSDDS will be the President, President Elect, Vice President, Membership Chair/Second Alternate ASDA Delegate/MDA Delegate, Secretary, Treasurer, and District Trustee/Past President.
2. The executive officers shall serve for a term of one (1) year, or until their successors are elected and installed.
3. The executive officers shall be installed in April of each year. Once the President Elect is installed as President in April, the past President will solely occupy the position of the District Trustee/Past President.
4. Executive officers will assume their positions immediately following elections in April with the understanding that immediate past officers are expected to mentor newly-elected officers and assist in a smooth transition.

H. Duties and powers of the Executive Officers

1. President

- A. To preside as the chairperson of the MSDDS and the Executive Council and oversee all activities of the MSDDS.
- B. To appoint, with Executive Council approval, a member of the MSDDS to fill any vacant office for the unexpired term.
- C. To appoint, with Executive Council approval, a chairperson for each of the following committees **and positions** as needed:
  1. Constitution and Bylaws Committee
  2. Activities Committee
  3. Lunch 'N Learn Committee
  4. Nominating Committee (Executive committee)
  5. Publications Committee
  6. Membership Committee

7. Legislative Grassroot Network
8. Ethics Committee
9. Career Development Committee
  - a. Kid's Day subcommittee
  - b. Give Kids A Smile subcommittee
  - c. Pre-dental ASDA recruitment subcommittee
  - d. High School Outreach subcommittee
  - e. Philanthropy subcommittee- based on recent qualifications under the *Ideal ASDA Chapter criteria*.
10. Fundraising Committee
11. **Webmaster**

- D. To serve as the chairman of the MSDDS's delegation to the MDA House of Delegates Annual Session, making registration and travel/accomodation arrangements for the student delegates in collaboration with the MDA staff and executive director.
- E. To appoint, with Executive Council approval, the four (4) MDA Delegates and four (4) Alternate Delegates. Additional students are allowed to attend the MDA House of Delegates, but *without* voting priveleges.
- F. To be present at ASDA Annual Session, Quad-Regional, and Regional meetings as First ASDA Delegate of the MSDDS.
- G. To appoint a student liaison to both local dental societies: The Minneapolis District Dental Society and St. Paul District Dental Society. These two (2) individuals will serve as a source of information and commuication between the districts. They are expected to report back to the executive officers at monthly Leaders meetings.
- H. To attend all meetings of the Council of Students (ie.Student Council) with the presence of the Vice President or appoint a Student Council Liason.
- I. To sign or co-sign, when needed, documents which require an authorized signature on behalf of the MSDDS.
- J. To perform such other duties as may be required by these bylaws.
- K. To serve as the associate editor of the Northwest Dentistry and submit an update of the MSDDS as required by the publication.

- L. To submit a President's Address in the ASDA Newsletter, *The Central Groove*.
- M. To Chair the ASDA Constitution & Bylaws Committee with an annual review and update of the document with 2/3rds approval of the membership at large. **executive council**.
- N. To conduct monthly Leader meetings on the first Thursday of the month and monthly All-Member meetings on the third Thursday of the month. To provide an agenda for each of these meetings.
- O. To host the ASDA Leadership Training program in the spring for all incoming & current active local leaders. This program will be mandatory for all individuals involved.
- P. To serve as a speaker host during the Star of the North "Taking the Boards Seminar" sponsored by the MDA for fourth year dental students.
- Q. To establish the annual budget with approval by the Executive officers **and the MDA liason**. To provide the MDA Staff with a copy of the final budget.
- R. To appoint one 3<sup>rd</sup> year and one 4<sup>th</sup> year dental student to each MDA Committee. All members of the current 2<sup>nd</sup> year class are to be provided with descriptions of each MDA Committee listed under Article IX on page seventeen (17) of this document and an opportunity to sign-up in the spring and begin their two-year term the following fall of their 3<sup>rd</sup> year. The President and Vice President will make appointments based on current interest and past involvement in the association.
- S. To assure that the ASDA Office at the School of Dentistry is/are maintained in an orderly and tidy manner.
- T. To assist the Editor of the ASDA Newsletter with advertising/printing efforts.

2. President Elect

- A. To assume the responsibilities of President at the end of the President's term, or any time during that term when the President is no longer able to fulfill his or her responsibilities.

- B. To preside in the absence of the President.
- C. To succeed to the office of President following his or her term as President Elect.
- D. To be present at the MDA House of Delegates Annual Session as an MSDDS Delegate.
- E. To serve as Co-chair or Chair for one of the MSDDS Committees listed on page three (3) of this document.
- F. To organize “ASDA 101” Orientation for the first year dental student members at the start of the fall semester. At that time the first years will nominate two (2) ASDA Class Representatives and sign up for MSDDS Committees.
- G. To serve as the speaker host for the Star of the North “Taking the Boards” Seminar sponsored by the MDA for fourth year dental students.

3. Vice President

- A. To preside in the absence or incapacity of the President Elect.
- B. To be in charge of the elections of the MSDDS, including making the ballots, tallying the votes, and announcing the election results.
- C. To be present at the ASDA Quad-Regional and Regional meetings as First Alternate ASDA Delegate.
- D. To be present at the MDA House of Delegates Annual Session as an MSDDS Delegate.
- E. To Co-chair or Chair the Fundraising Committee.
- F. To assist the President in all areas of decision making, especially with appointing two (2) student members to each MDA Committee as listed in article (IV) section H of this document. See point R on page five (5) of this document.
- G. To attend all Council of Students (ie. Student Council) meetings in the presence of the President or student council liason.

4. Membership Chair/Second Alternate ASDA Delegate / MDA Delegate

- A. To attend ASDA Regional and Quad-Regional Meetings
- B. To assume the duties of the First Alternate ASDA Delegate and serve in the absence or incapacity of the First Alternate ASDA delegate on a temporary basis until the election of a new First alternate ASDA Delegate.
- C. To be present at the MDA House of Delegates Annual Session as an MSDDS Delegate.
- D. To serve as the chairman of the Membership Committee.
  - i. To assure that all members have access to all benefits afforded by membership in ASDA, the MDA, and the ADA and provide contact information for benefit access.
  - ii. To distribute any materials relevant to the membership such as *Northwest Dentistry* and *MDA News*.
  - iii. To thoroughly inform the membership of any local and/or national annual dues increase and provide the rationale for such an increase.
  - iv. To inform all members and potential members of the benefits of membership in an effort to retain and recruit members.
- E. To distribute and analyze the results of the ASDA Membership Satisfaction Survey on an annual basis. To provide all Officers and Committee Chairs with the outcomes of the survey in writing during the fall semester.

5. Secretary

- A. To take minutes and keep a careful and authentic record of the proceedings of the MSDDS monthly All-members meetings and the monthly Executive Council (ie. Leaders' meetings).
- B. To provide copies of the monthly All-members meeting minutes to the student body, via email with editing liberty by the President **by having the webmaster post them on the MSDDS website. To provide copies of the of the Executive Council (ie. Leaders') meetings to only the Leaders via email.**

- C. To serve as photo historian for the chapter by taking photos at all ASDA events.
  - D. To create the display on the ASDA Bulletin Board and update it no less than once per semester, on a monthly basis.
  - E. To compile materials and organize them for the Ideal ASDA Chapter binder to be presented each year at ASDA Annual Session in August.
  - F. To oversee and carry on official correspondences of the MSDDS.
  - G. To preside in the absence of the ASDA Delegates.
  - H. To maintain the files and facilities of the MSDDS office and maintain all storage areas in use by the chapter.
  - I. To Co-chair or Chair one of the MSDDS Committees listed on page three (3) of this document.
6. **Treasurer (Optional)**
- A. To submit a monthly report of the financial records and status to the Executive Council.
  - B. To preside in the absence of all other executive officers.
7. **District Trustee/Past President** : Assumed by the immediate past president of MSDDS.
- A. To act as an informed and competent voting member of the Board of Trustees of the MDA.
  - B. To attend all MDA Board of Trustees meetings and any other assigned MDA meetings.
  - C. To attend the MDA House of Delegates Annual Session.
  - D. To host the ASDA Appreciation Dinner at the end of term as President.
  - E. To be responsible for submitting the *Ideal ASDA Chapter Portfolio* at the ASDA Annual Session with the chapter Secretary.

- F. To provide nominations for ASDA related awards at the School of Dentistry Honors Day program in the summer.
  - G. To act as a resource for questions, information, etc. to the executive council.
8. ASDA Class Representatives
- A. To act as a liaison between the Executive Council, other leaders, and the student body.
  - B. To make class announcements and/or class emails of all ASDA-related events.
  - C. To join at least one (1) of the ASDA Committees listed on page three (3) of this document and remain active throughout their four year term.
  - D. If elected as either President-Elect, Vice President, Secretary, Treasurer, or Membership Chair/2<sup>nd</sup> alternate ASDA Delegate/MDA Delegate, this individual shall step down as class representative and hold a class re-election to ensure that their position is filled.
9. Career Development Liaison (CDL)
- A. To serve as the chairman of the Career Development, overseeing all Five (5) subcommittees of the Career Development Committee.
  - B. To be responsible for the administration and management of local career development activities.
  - C. To appoint and assist the representatives of the following subcommittees: a) Kid's Day Outreach, b) Give Kids A Smile, c) High School Outreach, d) Pre-dental, e) Philantropy.
  - D. To be present at the ASDA National, Quad-Regional, and Regional meetings as the MSDDS's CDL.
- 9a. Kid's Day Outreach Representative(s)
    - i. To organize an annual Kid's Day outreach event, preferably during Children's Oral Health Month in February.

- 9b. **Give Kids A Smile Representative**
  - i. To organize an annual event in conjunction with the SOD, preferably on National GKAS Day.
- 9c. **High School Outreach Representative(s)**
  - i. To organize periodic visits to area high schools promoting dentistry as a career option.
- 9c. **Pre-dental Representative(s)**
  - i. To supply the dental school's Enrollment Office with ASDA Pre-dental Recruitment material.
  - ii. To contact pre-dental/pre-health clubs at regional colleges and universities to set up site visits and/or disseminate information concerning ASDA pre-dental membership.
  - iii. To educate pre-dental members on transition from pre-dental membership to predoctoral membership concerning benefits and dues.
  - iv. Submit e-mail addresses to ASDA central office, which will be posted on the local website for pre-dental students to contact.
  - v. To organize in coordination with pre-dental chapters and MSDDS, a shadow program to introduce pre-dental members to area dentists willing to provide mentorship.
  - vi. To be familiar with the protocol in creating a pre-dental ASDA Chapter.
  - vii. To coordinate when possible with the SOD and help them with pre-dental events as needed.**
- 9d. **Philanthropy Representative(s)**
  - i. To organize community service activities and fundraise for donations to local and/or national charities, preferably related to dentistry.
  - ii. Refer to the *Ideal ASDA Chapter* criteria from central office for more details.

## I. Unexpired Terms

- 1. If the President is unable to complete his or her term of office, the President Elect, Vice President, Secretary, and Treasurer, in that order, will succeed the President for the remainder of the term.
- 2. All other officer and Executive Council vacancies will be filled by appointment by the President with majority approval of the Executive Council.

3. All substitute officers' terms will end at the end of the pending term.

#### J. Elections

1. Elections for vacant offices will be held every spring during the month of April, with the new terms starting immediately upon election.
2. Candidates eligible for vacant offices will be selected by the nominating committee or by majority approval from the floor at the election meeting.
3. Candidates eligible for nomination to Vice President must be a current first, or second, **or third** year dental student and member of MSDDS.
4. Candidates eligible for nomination to President Elect must be a current first year dental student and a member of MSDDS.
5. Candidates eligible for Secretary and Treasurer must be MSDDS members, preferably a current 1<sup>st</sup> or 2<sup>nd</sup> year.
6. The President of the MSDDS shall be the candidate for District Trustee. If the President of the MSDDS is unable to serve as District Trustee for any reason, the President of the MDA shall appoint a qualified member of the MSDDS to fill such office until a successor is elected by the next MDA House of Delegates for the remainder of the unexpired term.
7. Elections will be held by secret ballot. The candidate with the most votes is declared the winner. All MSDDS members in good standing shall be eligible to vote in the elections.
8. When a class representative becomes a President Elect, Vice President, Second Alternate ASDA Delegate/MDA Delegate, Secretary, or Treasurer, a new class representative shall be elected by their respective class body in an ASDA Class Representative re-election.

#### Article V Dues

- A. The annual dues of an active member of the MSDDS shall be five ten dollars ~~(\$5.00).~~ **(\$10.00).**
- B. The dues shall be payable throughout the whole year, but after January 1, benefits will decrease. If the dues for any member have not been received at the MSDDS office by February 1, the member shall be considered to be delinquent and his or her name shall be dropped from the roster of members in good standing of the association.

- C. Payment of national and local dues provides membership in ASDA student membership in the ADA, MDA, and the MSDDS.
- D. All members shall be thoroughly informed of any dues increase at a local and/or national level by the Membership Committee Chair.

#### **Article VI Amendments**

- A. The bylaws may be amended at any meeting of the MSDDS by a two-thirds vote of the votes cast, provided B and C of this article are met.
- B. The proposed amendment must be submitted in writing to the Executive Council and the members of the MSDDS five (5) days prior to the meeting of the MSDDS.
- C. A quorum of the MSDDS **executive council** (ten (10) percent of voting members) must be present at the time the amendment is voted upon.

#### **Article VII Meetings**

- A. The MSDDS shall hold monthly meetings of the membership hosted by the Executive Council provided that not less than three (3) monthly meetings be held each semester.
- B. Special meetings of the MSDDS may be called by the President, by petition to the President by five of the Council members or upon written request of ten (10) percent of the voting membership. A written notice of the purpose, time and place of the special meeting shall be sent to all members at least five (5) days prior to the date set.
- C. A quorum for any general or special meeting of the MSDDS shall be ten (10) percent of the voting membership of the MSDDS.
- D. The President of MSDDS will distribute the meeting agendas and notify Executive Council members of any unscheduled meetings with no less than three (3) days notice.
- E. The Secretary shall record and distribute all meeting minutes via email by **having them posted on the MSDDS website** within one week of each scheduled meeting.
- F. The ASDA Handbook of Parliamentary Procedure and the Sturgis Code of Parliamentary Procedure will be the parliamentary authority of the MSDDS. If the two conflict, the provisions of the Sturgis Code of Parliamentary Procedure shall control.

## Article VIII Committees

### General Guidelines:

1. Membership of the committees will be by volunteer or by appointment by the executive officers.
2. The term of office will correspond with the term of the Executive Council.
3. The chairperson of each committee shall be appointed by the President with Executive Council approval. Each committee shall provide nominations to the Executive Council of current active members considering chairperson positions. Appointments shall not be made without prior nominations from the individual committees.
4. Meetings will be arranged at the discretion of the chair and the committee members, no less than once per semester, at a minimum of once every other month.
5. No less than one member of the Executive Council shall sit on each MSDDS Committee serving as a link between the committee and the Executive Council.
6. Chairpersons of each committee must report verbal and/or written progress to the President no less than once per semester, preferably monthly at meetings of the Leaders. Their term may be terminated at the discretion of the President with approval by the Executive Council if this expectation is not met.
7. A quorum will consist of a majority of the members.

The names of the standing MSDDS committees and their duties shall be the following:

#### A. Constitution and Bylaws Committee

1. To examine the Articles of the Constitution and Bylaws on a yearly basis with a view to perfecting the administrative efficiency of the MSDDS.
2. To review the language and context of any proposed amendments and to make recommendations to the Executive Council on said amendments.

#### B. Activities Committee

1. To plan and organize all MSDDS activities with optional collaboration with the Council of Students activities committee.
2. To plan and organize quarterly activities that aim at involving the membership at large.
3. To delegate responsibilities equally among members.
4. To plan and organize the ASDA picnic in conjunction with the MDA Committee on the New Dentists and with the option of holding the event following the School of Dentistry Honors ceremony in the summer.
5. To host the G.V. Blacktie Spring Dance during the spring semester.

C. Lunch and Learn Committee

1. To plan and organize Lunch and Learns every 2<sup>st</sup> and 4<sup>rd</sup> Wednesdays of each month. wednesday if possible.
2. To be in charge of ordering the food and drinks for the event.
3. To advertise events in timely manner with posters and via the ASDA Class Representatives.

D. Nominating Committee

1. This committee shall consist of the President as chairperson, President Elect, Vice President, Secretary and Membership chairperson.
2. To select eligible candidates for the office of President Elect, Vice President, Membership Chair/Second Alternate ASDA Delegate / MDA Delegate, Secretary, Treasurer and ASDA Class Representatives.

E. Publications Committee

1. To ensure that the *ASDA Central Groove* is published no less than two (2) times during the academic year, **with the goal of once per semester.**
2. The chairperson of this committee shall be the Editor **in Chief.**
3. Submitted articles with appropriate content. for the *ASDA Central Groove* can be submitted by any students of the University of Minnesota School of Dentistry. **And may be used at the discretion of the Editor in Chief.**

4. The Editor must submit Chapter updates to Regional Trustee.
5. **The purpos of the publications is to communicate with students about MSDDS issues as needed.**
6. To work at maintaining and utilizing an MSDDS Website as a source of information for members.

F. Membership Committee

1. The chairperson of this committee shall be the Second Alternate ASDA Delegate / MDA Delegate.
2. To ensure that all members are receiving publications and other needed information provided by ASDA, the MDA, and the ADA.
3. To distribute publications such as *Northwest Dentistry*, *MDA News* and ADA Appointment books delivered to the dental school in a timely manner.
4. To contact personally all non-members and welcome them and encourage them to join the MSDDS.
5. To contact and welcome all incoming students and provide them with important membership information.
6. To ensure that MSDDS is included in Orientation Day programming for incoming first years and serve as a spokesperson for the organization at this event.
7. To assist the President-Elect in hosting of “ASDA 101”, an orientation program in early September, for the new members of MSDDS.
8. To hold an Annual Membership Drive in the fall to collect dues of current and non-members and update their contact information with the MDA and ASDA’s central offices. To delegate to ASDA Class Reps as needed.
9. To submit an annual membership remittance to the MDA Membership Marketing staff member for complete dues payment to ASDA’s Central office.

**G. Legislative Grassroot Network**

1. To keep all students at the University of Minnesota School of Dentistry abreast of all applicable political events either through publication or by word of mouth.
2. To organize letter writing campaigns when applicable.
3. To communicate with other dental schools' LGN either by Internet or mail.
4. To update Regional LGN coordinator of all activities of the committee for review at National and Quad-Regional ASDA meetings.
5. To coordinate MSDDS's State Student Lobby Day to the state capitol in February or as otherwise planned.
6. To coordinate the members attending ASDA's National Lobby Day in Washington, D.C. during the month of March.
7. To solicit funding from the School of Dentistry's office of the Dean for funding to attend National Lobby Day in Washington, D.C.
8. To promote membership in the ADPAC (American Dental Political Action Committee) and hold an annual ADPAC Drive in conjunction with the MNDENPAC student representative. **the membership drive.**
9. To set up a "Meet and Greet" outside university property with a state legislator.

**H. Ethics Committee**

1. To advise any member of the MSDDS of an apparent violation of the Principles of Ethics and the Code of Professional Conduct and request his or her prompt compliance.
2. This committee shall report to the Executive Council matters pertaining to the violation of the Principles of Ethics and Code of Professional Conduct when deemed necessary.

**I. Career Development**

1. The chairperson of this committee shall be the Career Development Liaison (CDL).
2. The CDL will assume the position of local chapter's Pre dental Student Representative, unless CDL appoints one.
3. To act as a resource to members on ASDA and ADA resources on career development, dissemination postdoctoral and career information, and educating members about involvement in organized dentistry following graduation.
4. To organize the recruitment of pre dental and postdoctoral members of ASDA.

I-1. Career Development Subcommittees duties and definitions:

- a) **Kid's Day Outreach:** The CDL shall appoint a chair-person(s) to plan and organize the Kid's Day Outreach event in February and to report all progress to the CDL.
- b) **Give Kids A Smile:** The CDL shall appoint a chair-person to plan and organize in conjunction with the SOD the event, **and to assist the SOD in** Contact media coverage and State Congressmen to help publicize the event **as needed**.
- c) **High School Outreach:** The CDL shall appoint a chair-person to plan and organize periodic visits to area high schools to promote dentistry as a career option.
- d) **Pre-dental:** The CDL shall appoint a chair-person to plan and organize pre-dental recruitment at local area undergraduate institutions in cooperation with the School of Dentistry's Office of Enrollment Management. This individual shall also promote ASDA pre-dental membership.
- e) **Philanthropy:** The CDL shall appoint a chair-person to plan and organize community service activities and fundraising efforts for local and/or national charities. Refer to the *Ideal ASDA Chapter* criteria for more details.

- J. **Fundraising Committee:** To organize annual fundraising efforts for the association.

**K. Webmaster**

**1. The duties of the webmaster are to update the MSDDS website on a regular basis. This includes:**

- a) Posting notes on the monthly leader meetings that are provided by the secretary.**
- b) Updating the website with pictures of recent events, and provide links to the issues of the district newsletter (The Central Groove).**
- c) Post announcements or other information as deemed necessary to assist the executive council and committee chairs in disseminating information to the MSDDS membership at large.**

**Article IX. List of MDA Committees**

A. Two (2) members from the student district, one 3<sup>rd</sup> year and one 4th year dental student, shall be appointed by the Executive Council to each MDA Committee listed below in no particular order.

- 1. Dental Access
- 2. Public Relations
- 3. Dental Marketplace
- 4. Membership
- 5. New Dentist
- 6. Constitution, Bylaws & Ethics
- 7. Scientific Session
- 8. Peer Review
- 9. Publications
- 11. Insurance & Affinity Products
- 12. MNDENPAC
- 13. Environment and Safety**
- 14. Dental Education**

**Article X. Principles of Ethics**

A. The ADA Principles of Ethics and Code of Professional Conduct and the MDA Principles of Ethics shall govern the professional conduct of all members of the MSDDS.

**Article X. Recording of Bylaws**

A. These bylaws and all approved amendments thereto shall be filed at the MSDDS office and at the MDA office.

**B. A current copy shall always be on file with the ASDA central office.**